YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	PT. DEEN DAYAL UPADHYAY GOVERNMENT GIRLS POST GRADUATE COLLEGE.
• Name of the Head of the institution	Dr. Archna Rajan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	05222417600
• Mobile no	9956106190
• Registered e-mail	pracharyaddu@gmail.com
• Alternate e-mail	pracharyddunaac@gmail.com
• Address	Rajajipuram, E Block
• City/Town	Lucknow
• State/UT	Uttar Pradesh
• Pin Code	226017
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)	
• Name of the Affiliating University	University of Lucknow	
• Name of the IQAC Coordinator	Dr. Ramesh Chandra Verma	
• Phone No.	05222417600	
• Alternate phone No.	05222417600	
• Mobile	9450402381	
• IQAC e-mail address	pracharyaddunaac@gmail.com	
• Alternate Email address	pracharyaddunaac@gmail.com	

3.Website address (Web link of the AQAR (Previous Academic Year)

http://ggpgcrajajipuram.com/document/AQAR/AQAR%202020-21.pdf

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

http://ggpgcrajajipuram.com/document/IQAC/Academic%20Calendar%202020-21-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.23	2011	08/01/2011	07/01/2016

6.Date of Establishment of IQAC

20/08/2008

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	0	0

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

• Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year	**11**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1:CAS application received were evaluated and forwarded to higher authorities. and effort were made towards human resource development and capacity building of the teachers.

2: Our college was District Nodal college for Amrit Mahotsav and successfully executed the programmes under the same campagin.

3: As per Government Order NEP was adopted at graduation level.

4: Various Webinar were organized to facilitate students' learning process.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
The academic activities will be conducted as per the instructions of the state Govt. and the affiliating University regarding the NEP-2020.	NEP Implemented as per government and affiliating universities instructions and semester system adopted
To promote faculty members get traing regarding NEP	Teachers participated in webinar based on NEP
To conduct all the activities as per the academic Calender	The academic and co-curricular activities were conducted as per the Academic calendar
Promotion of faculty under CAS	Teachers participated in Refresher courses and short term courses for CAS. Applications of faculty members for Professor and Associate Professor have beed approved and forwarded
To upload AISHE Data within the stipulated time limit	Successfully submitted within time limit
To maintain eco-friendly environment compost pits will be prepared	Two compost pits are being generated for alternate use
The faculty members will be encouraged to prepare e-content and also for research activities.	Faculties are working on it. Among faculty members number of Ph D supervisors is increased

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	07/05/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	12/01/2022

15.Multidisciplinary / interdisciplinary

When the government announced National Education Policy (NEP) 2020, then the academics saw a paradigm shift in teaching learning process and we understood that a student cannot get a wholistic view of education, unless he moves out of the comfort zone and start understanding different subjects which are offered to him/her under multidisciplinary section. In this light the affiliating University adopted NEP 2020 and implemented it from its academic session 2021-2022. Besides this, the departments interact with each other by organising lectures of other faculty members for the betterment of their students. E.g.the students of Science get benefitted with the knowledge of Commerce. Compulsory paper Rashtriya Gaurav combines knowledge and methodologies from multiple disciplines to address complex issues. The paper draws on knowledge from history, polity, geography, sociology, etc., to explore the complex interrelationships between the individual and the nation.

16.Academic bank of credits (ABC):

Our Institution is affiliated to Lucknow University. The university has implemented an Academic Bank of Credits (ABC) system that allows students to accumulate credits for the courses they take during their undergraduate or postgraduate programs. The ABC system is based on the Choice Based Credit System (CBCS), which is a flexible system that allows students to choose their courses based on their interests and career goals. Under the National Educational Policy 2020 and Choice Based Credit System in each semesters student earns 24 credits. After getting two semesters i.e. 48 credits in her academic credit bank, a student can take PG Diploma. Not only this if she wants to come again in the next three years, after getting the rest of the credits, she can get a degree in PG. This system offers flexibility, as the student, apart from the core courses, has a choice in selecting courses (as electives, relevant to the programme of study and as per the programme structure) out of those offered by other /Departments/Disciplines. The aim is to provide students to undertake inter-disciplinary courses (as electives). Interdisciplinary approach enables integration of concepts, theories, techniques, and perspectives from two or more disciplines to advance fundamental understanding or to solve problems whose solutions are beyond the scope of a single discipline.

17.Skill development:

skill developments courses have been introduced in the form of vocational course. A graduation student has to qualify two vocational course in first four semesters.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian knowledge systems have been effectively integrated into the syllabus through an interdisciplinary approach. Hindi language is used for the communication of knowledge in various streams. hindi and sanskrit languages and their literaure is also a part of curriculum at graduation level. vyavaharik hindi is included as a vocational subject at UG level. Indian values and respect for the indian is inculcated into the students through various cultural programs and observation of important days in the colleges. Several programs have been conducted throughout the year under AZADI KA AMRIT MAHOTSAV PROGRAMME. In this way wide awareness towards Indian culture and historical events is instilled into the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome is always a target of education imparted at any level. Value oriented education system aims at imparting values and life skills to the students, The traditional courses which are conducted by the institution enrich the learners with values apart from preparing them for settlements into various careers. the implimentation of NEP 2020 has further widened the horizon by including vocational courses into the main stream studies.

20.Distance education/online education:

DISTANCE EDUCATION - College is a study center for UTTAR PRADESH RAJARSHI TONDON OPEN UNIVERSITY. Students get registered in various courses for distance education ONLINE EDUCATION - Online mode of eduction is adopted by the teachers during the days when offline classes are not conducted. not only education extension activities are also organised in online mode. thus students are prepared for online mode of education and working in their future life.

Extended Profile

1.Programme

1.1   **9**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 **1348**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 **507**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3 **377**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 **25**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2 **25**

Number of sanctioned posts during the year

23-10-2024 10:21:50

Extended Profile

1.Programme

1.1	9
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	1348
Number of students during the year	

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Institutional Data in Prescribed Format	[View File](#)

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File Description	Documents
Data Template	[View File](#)

2.3	377
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	25
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**25**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**15**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**12.60**
4.3 Total number of computers on campus for academic purposes	**45**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is developed by the University of Lucknow, to which the Institution is affiliated. All the faculty members of the Institution make their best efforts in developing the strategy to deliver the curriculum in the beginning of the academic session and implement it efficiently by delivering classroom. It the beginning of the year the students are given general orientation of the entire undergraduate and post graduate programmes by ThePrincipal. Students are given a detailed explanation of the syllabus, the nature of the various activities to be conducted and the assessment procedures to be followed. Also the importance of internal assessment is explained in detail. After the general orientation by Principal, a detailed orientation by every in charge faculty member about each of the courses is given. After these orientation sessions the actual commencement of the session begins when weekly timetables are displayed to the students on notice board. Teachers are bound to complete our syllabi within period of stipulated time, all the necessary precaution is takento

follow the decided time line. lectures, practical activities inside or outside the lab, using ICT, field visits, conducting student seminars, and taking tests.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://ggpgcrajajipuram.com/document/prospectus/prospectus_22_23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared in the beginning of the academic session. The academic, cultural and co-curricular activities are organized in accordance with the calendar. examination schedule is provided by the affiliating University and institution adheres to it.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://ggpgcrajajipuram.com/document/IQAC/Academic%20Calendar%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute adheres to the syllabus prepared by the affiliating university. However, issues ofProfessional Ethics, Gender, Human Values, Environment and Sustainability are covered under various syllabi for exampleinterdisciplinary papers on Gender and Society and Human Values and Professional Ethics are included in syllabus of postgraduate students. Other papers like Evnironmental Economics, Resource Economics, and Disaster Management and Anthroplogy of Development educate students about the above mentioned issues.It is evident as a Bachelor's degree to any student, if and only if the student clears a course titled "Environmental Science & Rashtra Gaurav". The course ensures that the student has gone through issues of environment conservation and national importance.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

33

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	http://ggpgcrajajipuram.com/document/StudentsFeedback/Students%20Feedback%20Report%20for%20the%20Session%202021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://ggpgcrajajipuram.com/document/StudentsFeedback/Students%20Feedback%20Report%20for%20the%20Session%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

596

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

406

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of the students is done by the teachers in the classrooms during lectures and through conducting class tests, assignments, tutorials, etc; on the basis of which slow and advanced learners are identified. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented. An integrated approach is followed in the classes by our faculty. Traditional teaching methods are aided by new age technological methods to make learning more engaging and relatable.

Slow Learners: Tutorials and remedial classes are organized, the purpose of which is to give special coaching in areas where they need support. Additional reading material and books in simple form is made available to increase their understanding of the subject. E-links are also suggested to the students to help them gain an in depth knowledge of the subject.Peer learning is encouraged through group discussions and presentations.

Advanced Learners: During lectures, tutorials, class tests, assignments and interaction outside the class, the teachers are able to assess the calibre of the students and identify the advanced learners. Departments through a combination of academic and co-curricular activities encourage the advanced learners to optimize their potential. Such students are encouraged to participate in inter college competitions.They are encouraged to help and provide support to the weaker students.Students are given recognition for their achievements at various forums in terms of medals andappreciation certificates.

File Description	Documents
Paste link for additional information	http://ggpgcrajajipuram.com/co-curriculum.html
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1348	**25**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers conduct the classes with student centric methods such as experiential learning, participative learning and problem-solving methodologies. practical and project work and internships areassigned to the students in various subjects. for participative learning assignments, powerpoint presentation, academic trip and group activities are carried out. efforts are made to solve their problems through group discussions which involve the learners for solving their own problems.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers regularly use ICT enabled tools for effective teaching learning process. there are ICT equipped classrooms where teachers deliver their lecture through ICT tools. Besides this teacher also used laptops,mobiles, social media platform and other online platforms like zoom, Google meet etc for conducting

`onlineclasses. the effort of the teachers is to enable the students for the use of ICT tools in teaching-learning process. the students are also motivated to make presentations through various ICT tools.`

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Learning levels of the students are assessed through internal assessment class tests and other class activities like departmental competitions, discussions and seminars etc. transparency is maintained as athe participants are assessed by other faculty members. Sample of two departmental activities are being attached here.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution follows the guidelines set by University of Lucknow for examinations.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.lkouniv.ac.in/en/news?Newslist slug=en-examination-schedule&cd=OAA1AA%3D%3D

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the stated Programme, syllabus and course outcomes of the Programmes offered by the institution as these are uploaded on the website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://ggpgcrajajipuram.com/BA_Syllabus.html
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

NOT APPLICABLE (Evaluation process includes the conduct of annual written examination, practical examinations and viva voce as per the guidelines of affiliating university.)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.lkouniv.ac.in/en/news?Newslist slug=en-examination-schedule&cd=OAA1AA%3D%3D

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

377

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ggpgcrajajipuram.com/document/StudentsFeedback/Students%20Feedback%20Report%20for%20the%20Session%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

N.A.

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File]()

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

08

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our college collaborates with Mrs.Manju Prabhat. Her institution provides knowledge of many skills and frequent workshops are conducted for the students so that during the study duration only ,they can be imparted various creative arts be it pottery, fabricpainting, glass painting, tie& dye, and many others.Few students who have the intrinsic ability of creativity are benefited and some in due course give feathers to their creativity, thereby earning a livelihood for themselves by the end of their education. Here children are encouraged to build self help groups college provides financial ,legal expertise for creating a compatible environment of learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

08

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS volunteersof this college have adopted the Malin basti of haripura in rajajpuram where they have donethe herculean task of educating the residence of this basti on various issues of cleanliness,discardingtobacco, education ofgirl child and moreover respecting women as an individual. These activities help these students and other community people to become moreresponsible andconfident, and then its very easy for them to draw their line of action about various government schemes regarding safety dignity and their rights,which they further communicate to their families and societies and specially sensitizing those who are underprivileged and lesser educated.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc. there are sufficient number of classrooms, laboratories for practical subjects, smart class and computer lab.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://ggpgcrajajipuram.com/infrastructre.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has play ground and sport equipments for sports activities. yoga workshops are also organised by NSS, ranger and sports faculty. throughout the year cultural activities are organised on various occassions with the help of cutural committee in the Multipurpose Auditorium.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://ggpgcrajajipuram.com/co-curriculum.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://ggpgcrajajipuram.com/photo_gallery.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.6

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wifi facility has been provided through Institutional Fund.Institution also maintains wifi facility through available networks.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.6

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures the optimal utilization of the funds for maintenance of infrastructure and purchase of new equipment. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of Institution is attended by the PWD, UPRNN UPCIDCO or other Govt. Agencies. The Head of the institution notifies the requirements related to the above heads and the grant is provided to the college by The Directorate, Department of Higher Education Government U.P.. In the beginning of the academic session the plan is chalked out for maintaining and utilizing various facilities in a staff meeting headed by the Principal. All the activities are conducted according to the pre-decided calendar. At intervals the action plan is analysed and revised if needed.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://ggpgcrajajipuram.com/infrastructre.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

664

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills   **E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

500

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

500

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are included in departmental associations, sports and cultural committees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is allumini association which contributes to the development of institution directly or indirectly but it is not registered and financial support is not offered

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Every year a plan of action is framed keeping in view the vision and mission of the institution and the activities are carried out for the attainment of the same.

Mission:

- To achieve excellence in teaching, learning and research.
- To provide a high quality, accessible, enriching education that prepares students for successful carriers, post graduate education and lifelong learning in a multicultural, global and technological society.
- Fostering and encouraging innovation and creativity.
- Communicate effectively in speech and writing.
- Think logically, analytically and creatively.
- Demonstrate mastery of an academic discipline.
- Integrate moral values into their lives and create an atmosphere of mutual respect.
- Engage in the lifelong search for truth, beauty and justice. Create interest among the students for ecology and environment.
- Share talent and gifts in the spirit of friendship and compassion.
- Create awareness among the students for ecology and environment.

Vision:

Pt. Deen Dayal Upadhyay Govt. Girls Post Graduate College Rajajipuram, Lucknow strives through sustained efforts to provide need based and skill oriented quality higher education to women of all section of society for their overall personality development and inculcating moral values among them. ision Pt. Deen Dayal Upadhyay Govt. Girls Post Graduate College Rajajipuram, Lucknow strives through sustained efforts to provide need based and skill oriented quality higher education to women of all section of society for their overall personality development and inculcating moral values among them.

File Description	Documents
Paste link for additional information	http://ggpgcrajajipuram.com/mission_%20vision.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college advocates for decentralization across all academic and

administrative endeavors, establishing various committees at both levels to oversee, plan, and execute the smooth operation of the institution.

In terms of administrative decentralization, the Board of Governance, governed by rules and regulations set forth by the University of Lucknow, plays a pivotal role. The Principal and faculty members take charge of policy development, institutional budgeting, and fostering academic growth. Additionally, a Development Committee, comprising representatives from the Principal, departmental leaders, faculty, students, and alumni, is formed to address various developmental plans. The Principal provides directives to departmental heads to create annual departmental budgets, with meetings convened to gather input from faculty members and determine resource requirements based on availability and necessity, along with relevant quotations.

On the academic front, several committees with distinct functions offer both academic and administrative leadership. Committees such as admissions, scholarships, Rangers, NSS, Clean Campus, UGC, and research are instrumental in fostering effective development and academic operations within the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the last 27 years, the college has experienced significant growth, and to sustain this momentum, effective strategies must be formulated and implemented. The Strategic/Perspective Plan is designed to address current trends and disruptive forces in higher education, aiming to enhance performance and meet the needs of students, faculty, employers, and the local community. The key features of the strategic plan include:

1. Academic Planning and Preparation of Academic Calendar: This involves meticulous planning of academic activities and scheduling to ensure smooth functioning throughout the academic year.

2. Developing a Multidisciplinary Innovation Ecosystem and Project-

Based Learning: Creating an environment that fosters innovation and encourages project-based learning across various disciplines, providing students with practical, hands-on experience.

3. Encouraging Faculty Members to Publish Papers in Reputed/UGC Care List Journals: Faculty members are encouraged to contribute to academic research by publishing papers in respected journals, while students are motivated to do the same by presenting their projects.

4. Communication of Meeting Minutes to the Principal: The minutes of meetings are communicated to the Principal, who consolidates all suggestions and submits them to the Directorate for approval and reference, ensuring transparency and accountability in decision-making processes.

5. Organizing Guest Lectures and Departmental Association Activities: Arranging guest lectures and departmental association activities to enrich the academic experience and provide students with exposure to industry professionals and experts in their respective fields.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://ggpgcrajajipuram.com/document/IQAC/Academic%20Calendar%202021-22.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As a government college, the institution is bound to adhere to the rules and regulations set by the affiliated university, the Directorate of Higher Education, and the State Government. Nearly all significant academic and administrative matters require permission from the Directorate. The principal serves as the final authority at the institutional level and reports to the governing body. Regular meetings between the principal and departmental in-charges are conducted to discuss various issues. The principal communicates the college's requirements to the Directorate and is responsible for overseeing all academic and administrative activities. In the absence of the principal, senior faculty

members assume responsibility for running the institution. The administrative staff consists of approximately 25 permanent employees, and recruitment procedures are meticulously documented in logbooks. A Women's Cell has been established to address academic, personal, and social issues faced by female students and staff members. While no significant issues have been raised by female students or staff members thus far, the Women's Cell remains available to provide support and assistance as needed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teacher Welfare Schemes:

1. **Provident Fund / NPS Contributions:** Staff members are encouraged to contribute to the Provident Fund or National Pension Scheme for their future financial security.
2. **Medical Reimbursement:** Staff members are eligible for medical reimbursement as per government rules, ensuring

their healthcare needs are covered.

3. **Teacher Welfare Fund**: A dedicated fund is established to support teachers during times of financial need or emergencies, ensuring their well-being is prioritized.
4. **Child Care Leave/Maternity Leave**: Staff members are entitled to child care leave and maternity leave as per the Government of India norms, allowing them to balance their professional responsibilities with family commitments.
5. **Sports Facilities**: Non-teaching staff members have access to sports facilities, promoting their physical well-being and providing opportunities for recreation and stress relief.
6. **Medical and Counselling Services**: Medical facilities and counselling services are available on campus to support the health and well-being of staff members, ensuring they have access to necessary healthcare and emotional support resources.
7. **RO Water machine is installed**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff, the performance appraisal system comprises three main categories:

1. Teaching, Learning, and Evaluation: This includes assessing the teacher's performance in delivering lectures, conducting practical sessions, evaluating student assignments and examinations, and overall effectiveness in facilitating the learning process.

2. Co-curricular, Extension, and Professional Development Activities: This involves evaluating the teacher's involvement in organizing and participating in co-curricular activities, extension programs, workshops, seminars, conferences, and other professional development initiatives.

3. Research Publications and Academic Contributions: The system assesses the teacher's research output, publications in academic journals, participation in research projects, and contributions to academic conferences and symposiums.

Feedback from students is also collected at the end of each academic year to further evaluate the teacher's performance and identify areas for improvement.

For non-teaching staff, the performance appraisal is based on their overall performance within the campus, including their administrative duties, efficiency, teamwork, and adherence to organizational policies and procedures. The in-charge of departments evaluates the non-teaching staff's performance and submits a confidential report to the Principal for final evaluation.

At the end of each session, all employees are required to submit their Annual Confidential Report to the Principal, which is then forwarded to higher authorities after grading. If there are any adverse entries in the report, employees are given an opportunity to provide representation. Promotion decisions are made based on the outcomes of this performance appraisal process.

File Description	Documents
Paste link for additional information	http://ggpgcrajajipuram.com/document/IQAC/IQAC%20Minutes%20of%20Meeting%202021-22.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution is the unit of Higher Education Department of U.P. and departmental audit is conducted at intervals. Besides this the audit by the district authorities and other government authorities like AGUP is also conducted.

Internal Audit

Internal audit is done by checking each bill and vouchers by a team of teching and non teaching staffestablished in the college. Every year the Principal constitutes this team. The office superintendent maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College ensures the optimal utilization of the funds for maintenance of infrastructure and purchase of new equipment. Construction, maintenance and repairing of academic buildings,

library, classrooms, electrical appliances and other physical infrastructure of the Institution is attended by theGovt. Agencies. The Head of the institution notifies the requirements related to the above heads and the grant is provided to the college by The Directorate, Department of Higher Education Government U.P.. In the beginning of the academic session the plan is chalked out for maintaining and utilizing various facilities in a staff meeting headed by the Principal. All the activities are conducted according to the pre-decided calendar. At intervals the action plan is analysed and revised if needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1) Feedback System: The Internal Quality Assurance Cell (IQAC) has devised an online feedback form to gather comprehensive feedback from students regarding their courses, objectives, relevance, and the effectiveness of learning, teaching, and evaluation processes. This initiative aims to enhance the quality of education and make the feedback process more efficient. Students have been providing feedback at the end of each session for several years. The online feedback system has been implemented to improve effectiveness and efficiency. Feedback received from students is accessible to all teachers through the college's online portal. Additionally, the feedback forms are made available on the college website. The entire system, developed and implemented by the IQAC, is maintained by the college's Center for Information Technology (IT).

2) Display and Discussion of Answer Scripts: To promote quality teaching, learning, transparency in evaluation, and meaningful learning experiences, the college has introduced a system for displaying answer scripts/booklets and conducting discussions on identified issues with students prior to the submission of final marks to the portal or University. This practice enables students to review their performance, understand their mistakes, and engage in constructive discussions with faculty members to improve their learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) maintains a continuous process of reviewing and enhancing the quality of the teaching-learning process, operational structures, methodologies, and learning outcomes on a regular basis. To ensure transparency and adherence to schedules, the Academic Calendar is prepared in advance, prominently displayed, and circulated within departments. This calendar includes important events such as admissions to various programs, summer and mid-term vacations, examination schedules, and the declaration of results.

Before the commencement of each semester, students are provided with detailed information including the timetable, program structure, and syllabi of courses. Random visits by the Chief Proctor and the Discipline Committee are conducted to monitor the smooth functioning of classes. Additionally, students have the freedom to approach individual faculty members with any concerns or queries they may have.

The teaching-learning processes undergo periodic reviews, and improvements are implemented based on recommendations from the IQAC. This ensures that the institution remains responsive to the evolving needs and expectations of students, faculty, and stakeholders, thereby fostering a conducive environment for effective teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://ggpgcrajajipuram.com/IQAC.html
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Pt. DDU Govt Girls P G College, is a dedicated institution committed to the upliftment and empowerment of girls. With a clear vision and motto centered around promoting girls' education at both undergraduate and postgraduate levels.Recognizing that supporting girls' pathways from education to employment entails more than just providing learning opportunities, the college prioritizes ensuring their safety from all forms of violence, both within and outside the campus.

Through targeted initiatives aimed at preventing and addressing gender-based violence, the college actively contributes to ending practices like child marriage and female genital mutilation. Additionally, it provides safe spaces and supports initiatives for menstrual health management and psychosocial well-being. Engaging in various government and non-government programs such as 'Mission Shakti,' 'Beti Bachao Beti Padhao,' and 'Girl Child Education and Safety,' the college collaborates with the local police department to train girls in self-defense techniques.

Moreover, the college offers facilities enhance students' physical health. It conducts health and nutrition awareness campaigns,

exhibitions, extension lectures, and yoga programs to promote overall well-being. Celebrating International Women's Day annually, the institution fosters a culture of empowerment and recognition of women's achievements.

To ensure the safety and security of both staff and students, the college maintains CCTV surveillance throughout the campus and implements security arrangements. Additionally, it houses a dedicated Counseling Centre and a robust mentoring system to address students' academic, emotional, social, and cognitive needs. Personal counseling services are available to students, offering support for psychological and personal issues at various levels.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Counselling Committee, Greivance readdressal cell, girls common room

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Despite limited resources for waste management, the college implements several practices to address this issue:

1. Implementation of separate dustbins for biodegradable and non-

biodegradable waste ensures proper segregation of waste materials, facilitating efficient disposal and recycling processes.

2. The reuse of R.O. discharge water for gardening and plantation purposes demonstrates a sustainable approach to water management, minimizing wastage and promoting environmental conservation.

3. E-waste is responsibly handled by the college through collaboration with the municipality, ensuring proper disposal and recycling methods to prevent environmental pollution and health hazards.

4. Chemical waste is treated according to established manual procedures, adhering to standard protocols for safe handling and disposal to mitigate any potential risks to the environment and human health.

By adopting these measures, the college demonstrates its commitment to environmental sustainability and responsible waste management practices within the constraints of its resources.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

A. Any 4 or all of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is actively engaged in fostering an inclusive environment by undertaking various initiatives aimed at promoting education, uplifting the economically disadvantaged, and fostering communal harmony. Amid the COVID-19 pandemic, the college conducted webinars to raise awareness, while students contributed by preparing cloth masks and distributing essential supplies like towels, food, and water to migrant workers. Furthermore, the college is dedicated to sensitizing students to the diverse cultural, regional, linguistic, communal, and socio-economic aspects of the state and the nation. Efforts are made to provide a barrier-free environment and necessary facilities, ensuring the inclusion of differently-abled individuals in all college activities.

Cultural events and other departmental activities like the rich artistic heritage of India, promoting cultural diversity and exchange. Initiatives led by the Ek Bharat Shreshtha Bharat Club, including short films, talks on state pairing with Arunachal Pradesh, the "Dekho Apna Desh" initiative contribute to fostering cultural understanding and exchange among students and communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	*View File*
Any other relevant information	*View File*

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college fosters social harmony and a spirit of collectivism among students through initiatives like the Ek Bharat Shreshtha Bharat initiative, which pairs the cultures and traditions of different states. Additionally, community welfare measures are actively pursued, including organizing blood donation camps and conducting talks and awareness programs on organ and eye donation.

Students from the NSS and Rangers regularly visit the homes of needy individuals in selected areas like Nawapura, Andhau, and Subhashnagar to raise awareness about the challenges faced by the underprivileged. These initiatives aim to sensitize students to the issues affecting marginalized communities and encourage them to contribute to social welfare and collective well-being.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	*NSS and Rangers Teams regulary work on this.*
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code   **B. Any 3 of the above**
of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are

organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College is celebrating every national day and all important international commemorative days. Beside this several other events and festivals get organised as per directions from State Government and UGC. Institute celebrates followingnational and international commemorative days

, events and festivals:

World Population Day

Independence day

Kargil Victory Day

National sports day

National teachers day

Ozone Day

Hindi diwas

Ghandi Jayanti (international non violence day)

Food Security Day

International Daughters day

National Unity day

Traffic Awarness Week

AIDS Awarness Day

International Human Right Day

National Youth Day

Voter Awarness Day

Republic Day

Martyr Day

International Women`s Day

Dr. B R Ambedkar Birthday Celebration

International Yoga Day

Mission Shakti for Women`s Awarness and Empowerment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1:CYBER AWARENESS PROGRAM

2:Providing a platform to the students for community service and nurturing their commitment for the society.

File Description	Documents
Best practices in the Institutional website	http://ggpgcrajajipuram.com/document/IQAC/Best%20Practices%202021-22.pdf
Any other relevant information	http://ggpgcrajajipuram.com/document/IQAC/Best%20Practices%202021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Despite being located away from major centers of power and influence, our college prioritizes cross-functional learning, providing every student with a comprehensive blend of theoretical concepts and practical applications in a conducive learning environment. Through transformative experiences, we aim to foster intellectual growth and develop practical skills alongside sound judgment.

We employ innovative pedagogical methods such as Info Talk, Induction Program, Confabulation Talk, Classroom Teaching, Assignments, Presentations, and Group Discussions to enhance the teaching and learning process. Recognizing the challenges posed by limited faculty strength in some departments, we regularly organize Extension Lectures and Guest Lectures to supplement classroom learning.

The success of these efforts is evident in the selection of our students for various government and non-government jobs, as well as their admission to prestigious higher educational institutes. Additionally, we offer Online Coaching Classes during summer breaks and provide NET guidance through all postgraduate departments, further supporting our students' academic pursuits.

At our college, student-centric learning remains our top priority, and we are committed to fulfilling our responsibilities to provide a holistic educational experience.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is developed by the University of Lucknow, to which the Institution is affiliated. All the faculty members of the Institution make their best efforts in developing the strategy to deliver the curriculum in the beginning of the academic session and implement it efficiently by delivering classroom. It the beginning of the year the students are given general orientation of the entire undergraduate and post graduate programmes by ThePrincipal. Students are given a detailed explanation of the syllabus, the nature of the various activities to be conducted and the assessment procedures to be followed. Also the importance of internal assessment is explained in detail. After the general orientation by Principal, a detailed orientation by every in charge faculty member about each of the courses is given. After these orientation sessions the actual commencement of the session begins when weekly timetables are displayed to the students on notice board. Teachers are bound to complete our syllabi within period of stipulated time, all the necessary precaution is takento follow the decided time line. lectures, practical activities inside or outside the lab, using ICT, field visits, conducting student seminars, and taking tests.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://ggpgcrajajipuram.com/document/prospectus/prospectus_22_23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is prepared in the beginning of the academic session. The academic, cultural and co-curricular activities are organized in accordance with the calendar. examination schedule is provided by the affiliating University and institution adheres to it.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://ggpgcrajajipuram.com/document/IQAC /Academic%20Calendar%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File]()

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute adheres to the syllabus prepared by the affiliating university. However, issues ofProfessional Ethics, Gender, Human Values, Environment and Sustainability are covered under various syllabi for exampleinterdisciplinary papers on Gender and Society and Human Values and Professional Ethics are included in syllabus of postgraduate students. Other papers like Evnironmental Economics, Resource Economics, and Disaster Management and Anthroplogy of Development educate students about the above mentioned issues.It is evident as a Bachelor's degree to any student, if and only if the student clears a course titled "Environmental Science & Rashtra Gaurav". The course ensures that the student has gone through issues of environment conservation and national importance.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

33

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

33

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	B. Any 3 of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://ggpgcrajajipuram.com/document/StudentsFeedback/Students%20Feedback%20Report%20for%20the%20Session%202021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://ggpgcrajajipuram.com/document/StudentsFeedback/Students%20Feedback%20Report%20for%20the%20Session%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

596

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

406

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of the students is done by the teachers in the classrooms during lectures and through conducting class tests, assignments, tutorials, etc; on the basis of which slow and advanced learners are identified. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented. An integrated approach is followed in the classes by our faculty. Traditional teaching methods are aided by new age technological methods to make learning more engaging and relatable.

Slow Learners: Tutorials and remedial classes are organized, the purpose of which is to give special coaching in areas where they need support. Additional reading material and books in simple form is made available to increase their understanding of the subject. E-links are also suggested to the students to help them gain an in depth knowledge of the subject.Peer learning is encouraged through group discussions and presentations.

Advanced Learners: During lectures, tutorials, class tests, assignments and interaction outside the class, the teachers are able to assess the calibre of the students and identify the advanced learners. Departments through a combination of academic and co-curricular activities encourage the advanced learners to optimize their potential. Such students are encouraged to participate in inter college competitions.They are encouraged to help and provide support to the weaker students.Students are given recognition for their achievements at various forums in terms of medals andappreciation

certificates.

File Description	Documents
Paste link for additional information	http://ggpgcrajajipuram.com/co-curriculum.html
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1348	**25**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers conduct the classes with student centric methods such as experiential learning, participative learning and problem-solving methodologies. practical and project work and internships areassigned to the students in various subjects. for participative learning assignments, powerpoint presentation, academic trip and group activities are carried out. efforts are made to solve their problems through group discussions which involve the learners for solving their own problems.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers regularly use ICT enabled tools for effective teaching learning process. there are ICT equipped classrooms where teachers deliver their lecture through ICT tools. Besides

this teacher also used laptops,mobiles, social media platform and other online platforms like zoom, Google meet etc for conducting onlineclasses. the effort of the teachers is to enable the students for the use of ICT tools in teaching-learning process. the students are also motivated to make presentations through various ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Learning levels of the students are assessed through internal assessment class tests and other class activities like departmental competitions, discussions and seminars etc. transparency is maintained as athe participants are assessed by other faculty members. Sample of two departmental activities are being attached here.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institution follows the guidelines set by University of Lucknow for examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.lkouniv.ac.in/en/news?Newslistslug=en-examination-schedule&cd=OAA1AA%3D%3D

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the stated Programme, syllabus and course outcomes of the Programmes offered by the institution as these are uploaded on the website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://ggpgcrajajipuram.com/BA_Syllabus.html
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

NOT APPLICABLE (Evaluation process includes the conduct of annual written examination, practical examinations and viva voce as per the guidelines of affiliating university.)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.lkouniv.ac.in/en/news?Newslistslug=en-examination-schedule&cd=OAA1AA%3D%3D

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

377

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ggpgcrajajipuram.com/document/StudentsFeedback/Students%20Feedback%20Report%20for%20the%20Session%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

N.A.

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

08

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our college collaborates with Mrs.Manju Prabhat. Her institution provides knowledge of many skills and frequent workshops are conducted for the students so that during the study duration only ,they can be imparted various creative arts be it pottery, fabricpainting, glass painting, tie& dye, and many others.Few students who have the intrinsic ability of creativity are benefited and some in due course give feathers to their creativity, thereby earning a livelihood for themselves by the end of their education. Here children are encouraged to build self help groups college provides financial ,legal expertise for creating a compatible environment of learning.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

08

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS volunteersof this college have adopted the Malin basti of haripura in rajajpuram where they have donethe herculean

task of educating the residence of this basti on various issues of cleanliness,discardingtobacco, education ofgirl child and moreover respecting women as an individual. These activities help these students and other community people to become moreresponsible andconfident, and then its very easy for them to draw their line of action about various government schemes regarding safety dignity and their rights,which they further communicate to their families and societies and specially sensitizing those who are underprivileged and lesser educated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

100

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc. there are sufficient number of classrooms, laboratories for practical subjects, smart class and computer lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://ggpgcrajajipuram.com/infrastructre.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has play ground and sport equipments for sports activities. yoga workshops are also organised by NSS, ranger and sports faculty. throughout the year cultural activities are organised on various occassions with the help of cutural committee in the Multipurpose Auditorium.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://ggpgcrajajipuram.com/co-curriculum.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://ggpgcrajajipuram.com/photo_gallery.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.6

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wifi facility has been provided through Institutional Fund.Institution also maintains wifi facility through available networks.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.6

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures the optimal utilization of the funds for maintenance of infrastructure and purchase of new equipment. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of Institution is attended by the PWD, UPRNN UPCIDCO or other Govt. Agencies. The Head of the institution notifies the requirements related to the above heads and the grant is provided to the college by The Directorate, Department of Higher Education Government U.P.. In the beginning of the academic session the plan is chalked out for maintaining and utilizing various facilities in a staff meeting headed by the Principal. All the activities are conducted according to the pre-decided calendar. At intervals the action plan is analysed and revised if needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ggpgcrajajipuram.com/infrastructre.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

664

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

500

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

500

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are included in departmental associations, sports and cultural committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is allumini association which contributes to the development of institution directly or indirectly but it is not registered and financial support is not offered

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Every year a plan of action is framed keeping in view the vision and mission of the institution and the activities are carried out for the attainment of the same.

Mission:

- **To achieve excellence in teaching, learning and research.**
- **To provide a high quality, accessible, enriching education that prepares students for successful carriers, post graduate education and lifelong learning in a multicultural, global and technological society.**
- **Fostering and encouraging innovation and creativity.**
- **Communicate effectively in speech and writing.**
- **Think logically, analytically and creatively.**
- **Demonstrate mastery of an academic discipline.**
- **Integrate moral values into their lives and create an atmosphere of mutual respect.**
- **Engage in the lifelong search for truth, beauty and justice. Create interest among the students for ecology and environment.**
- **Share talent and gifts in the spirit of friendship and compassion.**
- **Create awareness among the students for ecology and environment.**

Vision:

Pt. Deen Dayal Upadhyay Govt. Girls Post Graduate College Rajajipuram, Lucknow strives through sustained efforts to provide need based and skill oriented quality higher education to women of all section of society for their overall personality development and inculcating moral values among them. ision Pt. Deen Dayal Upadhyay Govt. Girls Post Graduate College Rajajipuram, Lucknow strives through sustained efforts to provide need based and skill oriented quality higher

education to women of all section of society for their overall personality development and inculcating moral values among them.

File Description	Documents
Paste link for additional information	http://ggpgcrajajipuram.com/mission_%20vision.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college advocates for decentralization across all academic and administrative endeavors, establishing various committees at both levels to oversee, plan, and execute the smooth operation of the institution.

In terms of administrative decentralization, the Board of Governance, governed by rules and regulations set forth by the University of Lucknow, plays a pivotal role. The Principal and faculty members take charge of policy development, institutional budgeting, and fostering academic growth. Additionally, a Development Committee, comprising representatives from the Principal, departmental leaders, faculty, students, and alumni, is formed to address various developmental plans. The Principal provides directives to departmental heads to create annual departmental budgets, with meetings convened to gather input from faculty members and determine resource requirements based on availability and necessity, along with relevant quotations.

On the academic front, several committees with distinct functions offer both academic and administrative leadership. Committees such as admissions, scholarships, Rangers, NSS, Clean Campus, UGC, and research are instrumental in fostering effective development and academic operations within the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the last 27 years, the college has experienced significant growth, and to sustain this momentum, effective strategies must be formulated and implemented. The Strategic/Perspective Plan is designed to address current trends and disruptive forces in higher education, aiming to enhance performance and meet the needs of students, faculty, employers, and the local community. The key features of the strategic plan include:

1. Academic Planning and Preparation of Academic Calendar: This involves meticulous planning of academic activities and scheduling to ensure smooth functioning throughout the academic year.

2. Developing a Multidisciplinary Innovation Ecosystem and Project-Based Learning: Creating an environment that fosters innovation and encourages project-based learning across various disciplines, providing students with practical, hands-on experience.

3. Encouraging Faculty Members to Publish Papers in Reputed/UGC Care List Journals: Faculty members are encouraged to contribute to academic research by publishing papers in respected journals, while students are motivated to do the same by presenting their projects.

4. Communication of Meeting Minutes to the Principal: The minutes of meetings are communicated to the Principal, who consolidates all suggestions and submits them to the Directorate for approval and reference, ensuring transparency and accountability in decision-making processes.

5. Organizing Guest Lectures and Departmental Association Activities: Arranging guest lectures and departmental association activities to enrich the academic experience and provide students with exposure to industry professionals and

experts in their respective fields.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://ggpgcrajajipuram.com/document/IQAC/Academic%20Calendar%202021-22.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As a government college, the institution is bound to adhere to the rules and regulations set by the affiliated university, the Directorate of Higher Education, and the State Government. Nearly all significant academic and administrative matters require permission from the Directorate. The principal serves as the final authority at the institutional level and reports to the governing body. Regular meetings between the principal and departmental in-charges are conducted to discuss various issues. The principal communicates the college's requirements to the Directorate and is responsible for overseeing all academic and administrative activities. In the absence of the principal, senior faculty members assume responsibility for running the institution. The administrative staff consists of approximately 25 permanent employees, and recruitment procedures are meticulously documented in logbooks. A Women's Cell has been established to address academic, personal, and social issues faced by female students and staff members. While no significant issues have been raised by female students or staff members thus far, the Women's Cell remains available to provide support and assistance as needed.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teacher Welfare Schemes:

1. Provident Fund / NPS Contributions: Staff members are encouraged to contribute to the Provident Fund or National Pension Scheme for their future financial security.
2. Medical Reimbursement: Staff members are eligible for medical reimbursement as per government rules, ensuring their healthcare needs are covered.
3. Teacher Welfare Fund: A dedicated fund is established to support teachers during times of financial need or emergencies, ensuring their well-being is prioritized.
4. Child Care Leave/Maternity Leave: Staff members are entitled to child care leave and maternity leave as per the Government of India norms, allowing them to balance their professional responsibilities with family commitments.
5. Sports Facilities: Non-teaching staff members have access to sports facilities, promoting their physical well-being and providing opportunities for recreation and stress relief.
6. Medical and Counselling Services: Medical facilities and counselling services are available on campus to support the health and well-being of staff members, ensuring they have access to necessary healthcare and emotional support

resources.
7. **RO Water machine is installed**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff, the performance appraisal system comprises three main categories:

1. Teaching, Learning, and Evaluation: This includes assessing the teacher's performance in delivering lectures, conducting practical sessions, evaluating student assignments and examinations, and overall effectiveness in facilitating the learning process.

2. Co-curricular, Extension, and Professional Development Activities: This involves evaluating the teacher's involvement in organizing and participating in co-curricular activities, extension programs, workshops, seminars, conferences, and other professional development initiatives.

3. Research Publications and Academic Contributions: The system assesses the teacher's research output, publications in academic journals, participation in research projects, and contributions to academic conferences and symposiums.

Feedback from students is also collected at the end of each academic year to further evaluate the teacher's performance and identify areas for improvement.

For non-teaching staff, the performance appraisal is based on their overall performance within the campus, including their administrative duties, efficiency, teamwork, and adherence to organizational policies and procedures. The in-charge of departments evaluates the non-teaching staff's performance and submits a confidential report to the Principal for final evaluation.

At the end of each session, all employees are required to submit their Annual Confidential Report to the Principal, which is then forwarded to higher authorities after grading. If there are any adverse entries in the report, employees are given an opportunity to provide representation. Promotion decisions are made based on the outcomes of this performance appraisal process.

File Description	Documents
Paste link for additional information	http://ggpgcrajajipuram.com/document/IQAC/IQAC%20Minutes%20of%20Meeting%202021-22.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution is the unit of Higher Education Department of U.P. and departmental audit is conducted at intervals. Besides this the audit by the district authorities and other government authorities like AGUP is also conducted.

Internal Audit

Internal audit is done by checking each bill and vouchers by a team of teching and non teaching staffestablished in the college. Every year the Principal constitutes this team. The office superintendent maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College ensures the optimal utilization of the funds for maintenance of infrastructure and purchase of new equipment. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of the Institution is attended by theGovt. Agencies. The Head of the institution notifies the requirements related to the above heads and the grant is provided to the college by The Directorate, Department of Higher Education Government U.P.. In the beginning of the academic session the plan is chalked out for maintaining and utilizing various facilities in a staff meeting headed by the Principal. All the activities are conducted according to the pre-decided calendar. At intervals the action plan is analysed and revised if needed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1) Feedback System: The Internal Quality Assurance Cell (IQAC) has devised an online feedback form to gather comprehensive feedback from students regarding their courses, objectives, relevance, and the effectiveness of learning, teaching, and evaluation processes. This initiative aims to enhance the quality of education and make the feedback process more efficient. Students have been providing feedback at the end of each session for several years. The online feedback system has been implemented to improve effectiveness and efficiency. Feedback received from students is accessible to all teachers through the college's online portal. Additionally, the feedback forms are made available on the college website. The entire system, developed and implemented by the IQAC, is maintained by the college's Center for Information Technology (IT).

2) Display and Discussion of Answer Scripts: To promote quality teaching, learning, transparency in evaluation, and meaningful learning experiences, the college has introduced a system for displaying answer scripts/booklets and conducting discussions on identified issues with students prior to the submission of

final marks to the portal or University. This practice enables students to review their performance, understand their mistakes, and engage in constructive discussions with faculty members to improve their learning outcomes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) maintains a continuous process of reviewing and enhancing the quality of the teaching-learning process, operational structures, methodologies, and learning outcomes on a regular basis. To ensure transparency and adherence to schedules, the Academic Calendar is prepared in advance, prominently displayed, and circulated within departments. This calendar includes important events such as admissions to various programs, summer and mid-term vacations, examination schedules, and the declaration of results.

Before the commencement of each semester, students are provided with detailed information including the timetable, program structure, and syllabi of courses. Random visits by the Chief Proctor and the Discipline Committee are conducted to monitor the smooth functioning of classes. Additionally, students have the freedom to approach individual faculty members with any concerns or queries they may have.

The teaching-learning processes undergo periodic reviews, and improvements are implemented based on recommendations from the IQAC. This ensures that the institution remains responsive to the evolving needs and expectations of students, faculty, and stakeholders, thereby fostering a conducive environment for effective teaching and learning.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://ggpgcrajajipuram.com/IQAC.html
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Pt. DDU Govt Girls P G College, is a dedicated institution committed to the upliftment and empowerment of girls. With a clear vision and motto centered around promoting girls' education at both undergraduate and postgraduate levels.Recognizing that supporting girls' pathways from education to employment entails more than just providing learning opportunities, the college prioritizes ensuring their safety from all forms of violence, both within and outside the campus.

Through targeted initiatives aimed at preventing and addressing gender-based violence, the college actively contributes to ending practices like child marriage and female genital mutilation. Additionally, it provides safe spaces and supports initiatives for menstrual health management and psychosocial well-being. Engaging in various government and non-government programs such as 'Mission Shakti,' 'Beti Bachao Beti Padhao,' and 'Girl Child Education and Safety,' the college collaborates with the local police department to train girls in self-defense techniques.

Moreover, the college offers facilities enhance students' physical health. It conducts health and nutrition awareness campaigns, exhibitions, extension lectures, and yoga programs to promote overall well-being. Celebrating International Women's Day annually, the institution fosters a culture of empowerment and recognition of women's achievements.

To ensure the safety and security of both staff and students, the college maintains CCTV surveillance throughout the campus and implements security arrangements. Additionally, it houses a dedicated Counseling Centre and a robust mentoring system to address students' academic, emotional, social, and cognitive needs. Personal counseling services are available to students, offering support for psychological and personal issues at various levels.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Counselling Committee, Greivance readdressal cell, girls common room

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Despite limited resources for waste management, the college implements several practices to address this issue:

1. Implementation of separate dustbins for biodegradable and non-biodegradable waste ensures proper segregation of waste materials, facilitating efficient disposal and recycling processes.

2. The reuse of R.O. discharge water for gardening and plantation purposes demonstrates a sustainable approach to water management, minimizing wastage and promoting environmental conservation.

3. E-waste is responsibly handled by the college through collaboration with the municipality, ensuring proper disposal and recycling methods to prevent environmental pollution and health hazards.

4. Chemical waste is treated according to established manual procedures, adhering to standard protocols for safe handling and disposal to mitigate any potential risks to the environment and human health.

By adopting these measures, the college demonstrates its commitment to environmental sustainability and responsible waste management practices within the constraints of its resources.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is actively engaged in fostering an inclusive environment by undertaking various initiatives aimed at promoting education, uplifting the economically disadvantaged,

and fostering communal harmony. Amid the COVID-19 pandemic, the college conducted webinars to raise awareness, while students contributed by preparing cloth masks and distributing essential supplies like towels, food, and water to migrant workers. Furthermore, the college is dedicated to sensitizing students to the diverse cultural, regional, linguistic, communal, and socio-economic aspects of the state and the nation. Efforts are made to provide a barrier-free environment and necessary facilities, ensuring the inclusion of differently-abled individuals in all college activities.

Cultural events and other departmental activities like the rich artistic heritage of India, promoting cultural diversity and exchange. Initiatives led by the Ek Bharat Shreshtha Bharat Club, including short films, talks on state pairing with Arunachal Pradesh, the "Dekho Apna Desh" initiative contribute to fostering cultural understanding and exchange among students and communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college fosters social harmony and a spirit of collectivism among students through initiatives like the Ek Bharat Shreshtha Bharat initiative, which pairs the cultures and traditions of different states. Additionally, community welfare measures are actively pursued, including organizing blood donation camps and conducting talks and awareness programs on organ and eye donation.

Students from the NSS and Rangers regularly visit the homes of needy individuals in selected areas like Nawapura, Andhau, and Subhashnagar to raise awareness about the challenges faced by the underprivileged. These initiatives aim to sensitize students to the issues affecting marginalized communities and encourage them to contribute to social welfare and collective well-being.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NSS and Rangers Teams regulary work on this.
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College is celebrating every national day and all important international commemorative days. Beside this several other events and festivals get organised as per directions from State Government and UGC. Institute celebrates followingnational and international commemorative days

, events and festivals:

World Population Day

Independence day

Kargil Victory Day

National sports day

National teachers day

Ozone Day

Hindi diwas

Ghandi Jayanti (international non violence day)

Food Security Day

International Daughters day

National Unity day

Traffic Awarness Week

AIDS Awarness Day

International Human Right Day

National Youth Day

Voter Awarness Day

Republic Day

Martyr Day

International Women`s Day

Dr. B R Ambedkar Birthday Celebration

International Yoga Day

Mission Shakti for Women`s Awarness and Empowerment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1:CYBER AWARENESS PROGRAM

2:Providing a platform to the students for community service and nurturing their commitment for the society.

File Description	Documents
Best practices in the Institutional website	http://ggpgcrajajipuram.com/document/IQAC /Best%20Practices%202021-22.pdf
Any other relevant information	http://ggpgcrajajipuram.com/document/IQAC /Best%20Practices%202021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Despite being located away from major centers of power and influence, our college prioritizes cross-functional learning, providing every student with a comprehensive blend of theoretical concepts and practical applications in a conducive learning environment. Through transformative experiences, we aim to foster intellectual growth and develop practical skills alongside sound judgment.

We employ innovative pedagogical methods such as Info Talk, Induction Program, Confabulation Talk, Classroom Teaching, Assignments, Presentations, and Group Discussions to enhance the teaching and learning process. Recognizing the challenges posed by limited faculty strength in some departments, we

regularly organize Extension Lectures and Guest Lectures to supplement classroom learning.

The success of these efforts is evident in the selection of our students for various government and non-government jobs, as well as their admission to prestigious higher educational institutes. Additionally, we offer Online Coaching Classes during summer breaks and provide NET guidance through all postgraduate departments, further supporting our students' academic pursuits.

At our college, student-centric learning remains our top priority, and we are committed to fulfilling our responsibilities to provide a holistic educational experience.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

PLAN OF ACTION FOR 2022-23

1. The academic activities will be conducted as per the instructions of the state Govt. and the affiliating University regarding the NEP-2020.

2. To maintain eco-friendly environment compost pits will be effectively used and efforts will be made to install solar panel.

3. The faculty members will be motivated to enhance research oriented activities.

4. Proposal will be sent to increase the number of the smart classes.

5. A workplan will be introduced to conduct vocational courses for the students of semester system

6. Activities will be organized for skill development in lieu with the requirements of NEP 2020

7. Efforts will be made to equip students for competitive

examination and also enhance their soft skills

8. Extensive collaborative activities will be promoted for academic betterment and personality development of student